

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 17, 2004

Division: Public Works/Wastewater Issue

Bulk Item: Yes X No

Department: Engineering/Wastewater Issue

AGENDA ITEM WORDING: Approve Change Order No. 1 to clarify wording on an Agreement for Independent Engineering Services with URS dated February 18, 2004, and extend expiration date.

ITEM BACKGROUND: In a review of the contract, some wording in Item 2, Payments for Services, and Exhibit A need clarification, and the expiration date of June 30, 2004 has expired.

PREVIOUS RELEVANT BOCC ACTION: Original Agreement for Independent Engineering Services was approved at the February 18, 2004 BOCC meeting.

CONTRACT/AGREEMENT CHANGES: Clarify payment procedures and extend expiration date from June 30, 2004 to December 20, 2004 as indicated on Change Order No. 1.

STAFF RECOMMENDATIONS: Approval as stated above.

TOTAL COST: -0-

BUDGETED: Yes No

COST TO COUNTY: -0-

SOURCE OF FUNDS:

REVENUE PRODUCING: Yes No **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty OMB/Purchasing Risk Management

ITEM PREPARED BY:
David S. Koppel, County Engineer

DIVISION DIRECTOR APPROVAL:
Dent Pierce, Division Director

DOCUMENTATION: Included X To Follow Not Required

DISPOSITION:

AGENDA ITEM # M-3

Monroe County Engineering Department

Contract Change Order No.

1

Project Title: URS Contract for South Stock Island Engineering Evaluation

Summary of Change Orders

Total Previous Change Order(s)	\$0.00
Current Change Order	\$0.00
Original Contract Amount	\$95,530.00
Percent of Original Contract	0.00%
Percent After Prior Change Order(s)	0.00%
Revised Contract Amount	\$95,530.00
Original Contract Expiration	06/30/2004
Revised Contract Expiration	12/20/2004

Detailed description of change, justification and clarification:

1. Date of Notice to Proceed: March 30, 2004
2. Extend Original Expiration Date from June 30, 2004 to December 20, 2004
3. Clarify AGREEMENT FOR INDEPENDENT ENGINEERING SERVICES with attached Exhibits A and B:

A. Item 2, Payments for Services

- i) Reference to "subparagraph 1(a)" should be "Paragraph 1"
- ii) Reference to "Exhibit A" is hereby removed.

AGREEMENT FOR INDEPENDENT ENGINEERING SERVICES, Item 2, Payments for Services, should read as follows:

"2. Payments for Services. Subject to the approval of the County Engineer (Engineer) and Clerk of the Circuit Court (Clerk), the County must pay URS for the services described in Paragraph 1 and pursuant to the Schedule attached as Exhibit B and in the amounts set forth in that schedule."

B. Exhibit A, INTRODUCTION, first paragraph:

Delete third and fourth sentences, "A fee and expense estimate shall be prepared with specific line items for each task and subtask as listed below. Each line item shall clearly indicate task or subtask name, staff level billing categories, unit billing rates, manhours by billing category total manhours and any related expenses associated with the execution of the work."

4. This change order shall supercede the items as written in the original agreement. All other provisions of the agreement dated February 18, 2004 not consistent herewith shall remain in full force and effect.

Contractor: _____ Date _____

County Engineer: _____
David S. Koppel, P.E. Date _____

Director of Public Works: _____
Dent Pierce Date _____

County Administrator: _____
Date _____

(SEAL)
ATTEST: DANNY L. KOLHAGE, CLERK

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Deputy Clerk

MONROE COUNTY ATTORNEY
APPROVED AS TO FORM BY:

John R. Collins
JOHN R. COLLINS
COUNTY ATTORNEY

Date: 11/02/07

Mayor/Chairman

Change Order Attachment Per Ordinance No. 004-1999

- Change Order was not included in the original contract specifications.

Yes ☐

No ☒

If Yes, explanation:

- Change Order was included in the original specifications.

Yes ☒

No ☐

If Yes, explanation of increase price:

Price not changed. This is a clarification of payment procedures.

- Change Order exceeds \$25,000 or 5% of contract price (whichever is greater).

Yes ☐

No ☒

If Yes, explanation as to why it is not subject for a calling for bids:

- Project architect approves the change order.

Yes ☒

No ☐

If No, explanation of why:

- Change Order is correcting an error or omission in design document.

Yes ☐

No ☒

Should a claim under the applicable professional liability policy be made?

Yes ☐

No ☒

Explain: